

# Investors Title Insurance Company

INNOVATIVE BY INSTINCT



## SETTLEMENT PROVIDER INFORMATION SHEET

Provider's Name _____	Date of Birth _____
	*(REQUIRED)
Firm Name (If Applicable) _____	
Business Address _____	
Business Phone Number _____	Fax # _____
Other # _____	Email _____
SSN _____	*(REQUIRED for TransUnion Pre-Employment Report)
Home Address _____	
	*(REQUIRED)

**Please Enclose: Copy of Liability Insurance Declaration Page**

### Confidentiality Agreement

I acknowledge that, in the course of providing goods and/or services to Investors Title Company and its subsidiaries (ITC), I may have access to Confidential Material. Neither I nor any of my representatives shall use Confidential Material for any purpose other than providing goods and/or services to ITC without prior written consent of ITC. I acknowledge my obligation to comply with the Gramm-Leach-Bliley Act and all implementing rules and regulations (collectively, the "Act") and certify to Investors Title and its subsidiaries that I have adopted and will maintain appropriate measure to comply with the Act. Upon request I agree to provide ITC with copies of any security, tests, audits or reviews.

I agree to hold all Confidential Material in strict confidence and use reasonable efforts to safeguard Confidential Material from unauthorized disclosure. I shall disclose Confidential Material to my officers, directors, employees and agents (the Representatives) strictly on a "need to know" basis and shall take the appropriate measures to ensure that any Representative to whom Confidential Material is disclosed shall abide by the provisions of this Agreement. I agree that I will be responsible for the failure of any of my representatives to abide by the provisions of this Agreement. If I become aware of any misappropriation or misuse of Confidential Material, I shall immediately notify ITC in writing and assist ITC in any investigations, proceedings or lawsuits related thereto.

"Confidential Material" means ITC's products, concepts, inventions, techniques, business plans, proposed business development, customer requirements, contractual provisions, employee capabilities, proposed marketing initiatives, company earnings, computer software, intellectual property, cost and pricing information and methods, work in process, information regarding past, present or prospective customers and suppliers, designs, procedures, systems and business methods and any other information which ITC designates or treats as confidential and proprietary, that is disclosed or provided by ITC to myself or my Representatives, or is discovered by myself or my Representatives, in connection with my provision of goods and/or services to ITC. "Confidential Material" also includes Nonpublic Personal Information as that term is defined by state and federal law. "Confidential Material" does not include material (i) that, at the time of disclosure, is generally available to the public (other than as a result of disclosure by me or my Representatives in violation of this Agreement) or (ii) the disclosure of which is required by law, regulation, order, decree or process.

I agree to indemnify, defend and hold harmless ITC from any loss, claim judgments, cost, settlement, civil penalty or other expenditure, including court costs and attorneys' fees, incurred by ITC as a result of the violation of this Agreement by myself and my representatives.

This Agreement will be governed by and construed and interpreted in accordance with the law of the United States and the State of North Carolina. This Agreement is binding upon and shall inure to the benefit of the parties hereto and their respective successors and legal representatives.

**ACKNOWLEDGEMENT**

By signing below I certify the information provided, or statements made above or any attachment(s), to be true and correct. I understand that the information and/or statement shall be used to determine my firm or agency's eligibility and my personal eligibility for appointment as an Approved Settlement Provider. I understand that Investors Title Insurance Company may verify and exchange information regarding this application and subsequent contractual agreements, including, but not limited to requesting investigative consumer reports, records of criminal convictions, credit reports and/or consumer report, and that Investors Title Insurance Company may contact these sources to update information at any time; I further understand that upon reasonable written request I may obtain additional information about this report under the requirements of the "Fair Credit Reporting Act" (Public Law 91-508, 15 U.S.C. secs. 1681 et seq.). If any statements that I have made in this application are incorrect, then Investors Title Insurance Company may immediately terminate my approval without notice.

In consideration of my appointment as an Approved Settlement Provider for Investors Title Insurance Company, the undersigned agrees as follows:

- A. That I will comply with all rules, regulations and guidelines promulgated by Investors Title Insurance Company.
- B. That I will properly maintain my trust account and see that it is reconciled on a quarterly basis.

Dated \_\_\_\_\_

\_\_\_\_\_  
Individual or Firm Name

\_\_\_\_\_  
BY: